



**TENDER FOR PRODUCTION, LIVE GRAPHICS &
COMMENTARY OF AIFF FUTSAL CLUB
CHAMPIONSHIP MATCHES 2024**



NOTICE INVITING TENDERS

N.I.T.No:2024/AFCC/XXX

Dated 5 June 2024

For and on behalf of the All India Football Federation, we invite sealed tenders from the eligible contractors of appropriate class of the vendor for the work listed under:-

SL. NO.	SCOPE OF WORK	NO. OF MATCHES	DURATION OF LEAGUE	NO. OF VENUES	NO. OF TEAMS
1.	Live broadcast production, live graphics and commentary of AIFF Futsal Club Championship Matches as on rental basis	43	As per match fixture	1	19
2.	a. Tenderers shall submit individual bids for 4-cameras setup. b. This instant bidding process is limited to AIFF Futsal Club Championship (one season) only. c. AIFF reserves the right to determine and allot the number of matches for the scope of this instant tender document.				

Venue: Swarnim Gujarat Sports University Opp. Taluka Seva Sadan Desar, Nr. Valavav Crossroad, At Post-Desar, Taluka - Desar, Pin - 391774 Vadodara district.

Fixtures (Schedule I) annexed herein this instant tender document.

TIMELINE

EVENT	DATE
Publication of Tender Notice	05.06.2024
Pre-Bid Meeting	07.06.2024
Last date of submission of Bid	12.06.2024 (05:00 PM)
Announcement of Successful Bidder	TBN

CONDITIONS OF TENDER

1. Tender is open to the eligible vendors/firms of appropriate class and skills.
2. The tenderer shall have the experience of having performed in similar conditions in at least two national sports competitions. The tenderer shall submit proof of such participation and successful completion of such assignment.
3. The successful tenderer shall ensure that before the start of the match and at half-time and at the end of every match, the list of cameras and equipment used in such respective match are duly checked and marked to have been used, by a designated AIFF official and/or any other such individual who may be assigned such work of inspection of equipment by AIFF. Such endorsement officially marked by the designated AIFF official shall be presented at the time of submission of invoice for payment of their respective scope of work as may be under this instant tender.
4. The successful tenderer shall ensure that the list of cameras and equipment as mentioned herein this instant tender shall be strictly conformed with. AIFF reserves the right to levy appropriate fine in the event of any deviation from the criteria as mentioned herein this instant tender and/or as



may be suggested by AIFF.

Submission of Tender Bid

5. Submission of tender documents shall be both in
- **offline mode by submitting the same within the prescribed deadline in a sealed cover with the subject reading “Bid for AIFF Futsal Club Championship Tender 2024” as prescribed herein at:**

**All India Football Federation
Football House, Sector 19,
Dwarka, New Delhi 110075**

- at **online mode by submitting the same within the prescribed deadline through email at legal@the-aiff.com. The subject should read “Bid for AIFF Futsal Club Championship Tender 2024”**. The tender documents shall be submitted in the form of a password encrypted file. At the end of the deadline, the tenderer is requested to immediately forthwith email the password to its respective password encrypted tender documents after 2 hours of end of the deadline (7:00 PM) as mentioned herein for submission of the tender documents and bid. Failure to do so, will result in disqualification of the respective tenderer.
 - Any tenderer who has failed to submit its respective bid in either of the forms shall be disqualified from the bidding process. All tenderers, for being considered in this instant tender process, shall necessarily ensure that they submit their bids in both online and offline mode.
6. The application shall be submitted for the work listed above with all required documents as indicated under, enclosing attested copies of the following: -
- (a) Latest Goods and Service Tax Clearance Certificate.
 - (b) Latest Income Tax Clearance Certificate as per the Indian Income Tax Act.
 - (c) Updated MSME Enlistment Certificate and Professional Tax Clearance Certificate.
7. The tender documents with quoted offer should be placed in a sealed cover with the name of the tenderer and the name of the work subscribed on it. Supporting documents listed at Sl. Nos. 6 (a), (b), and (c) above should be enclosed with the offer.
8. In the event that the successful tenderer is unable to discharge all and/or any part of its obligation as under this instant tender, then in such case, such successful tenderer shall be liable to pay appropriate penalty as may be decided by AIFF, morefully to be mentioned in their respective Agreement (to be entered upon between such successful tenderer and the AIFF).
9. In the event of breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, AIFF shall have the right to blacklist and/or take suitable punitive measures against such respective successful tenderer. Further, in the event of such breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, the AIFF, shall at its own option, forfeit the security deposit over and above such other punitive measures as may be taken in terms of this instant tender document.
10. The tenderer shall factor in all such expenses as they may be likely to incur for discharging the scope of this instant tender. The tenderer shall not be liable to be reimbursed for any additional expense other than the approved bid amount.
11. The tenderer **should sign on every page of the tender documents as acceptance of the general direction and conditions of contract and other laid down norms**. The rate quoted should be both



in figures and words and should, be inclusive of Goods and Service Tax and/or all other taxes and/or levies. Over writing and correction should be avoided and, if made, should be authenticated. In case of discrepancy in figures, the rates given in words shall prevail. Incomplete/conditional tenders shall be rejected forthwith.

12. For any clarification, the tenderer can email its query to legal@the-aiff.com and/or contact +91-25308200/201/202/203/204/205.

Submission of Security Deposit

13. The tenderer shall submit a cheque/Demand Draft of INR 50,000 (Indian Rupees Fifty Thousand only) along with the tender bid endorsed in favour of "All India Football Federation" as security deposit. Any tenderer who shall not submit such security deposit shall be disqualified from being considered for the purpose of this instant tender.
14. The security deposit as mentioned herein this instant tender document shall be adjusted against the final payment to be made on issuance of the final invoice by the successful tenderer.
15. In the event, that a tenderer has been shortlisted as the successful tenderer, however, post such declaration, the successful tenderer chooses to withdraw its bid, the entire security deposit shall be forfeited.
16. Security deposits shall be returned to the unsuccessful tenderer(s), subject to the condition that they shall, upon their own call and cost, ensure to collect such security deposit from AIFF.

Selection of Tender Offer

17. Subject to qualification of the technical criteria and provision/inclusion of all the scheduled items as mentioned herein this instant tender document needed for the purpose of broadcasting, the tenderer quoting the lowest price bid shall be selected as the successful tenderer.
18. In case the successful tenderer, anytime post award of the herein mentioned tender, is unable to discharge the herein mentioned scope to the satisfaction of AIFF, AIFF may terminate the agreement with the tenderer with 1 day's notice and engage the second lowest qualified bidder to discharge the remainder of the scope as may be left to be discharged as per this instant tender document. The tender award value in such case shall stand deducted to the extent of the quantum of work already performed by the first awardee. Breach of terms as mentioned herein may be actionable at the option of AIFF in terms of this instant tender and in terms of such subsequent document as may be endorsed as part of this instant tender process and work scope.

Opening of Tender Bid

19. Examination of bid documents and selection of the successful tenderer shall be carried out by a Tender Opening Committee as may be notified by AIFF internally.
20. AIFF reserves the right to accept/reject any or all tenders without assigning any reason thereof.
21. The work value, scope and quantum of work are subject to change. The tenderer shall execute the work as per the directives of the AIFF. No claim on this account shall be entertained whatsoever. If any extra claim is made, it shall be as per the agreement rates.



22. Avoidable damages due to negligence of the tenderer shall be at its own risk and cost. The AIFF shall not be liable for payment of such damages (if any), including accidents to equipment/manpower at the venue.
23. On being notified of the successful tender bid, the successful tenderer shall be immediately there forth be issued the Letter of Award. The successful tenderer, shall on receipt of such Letter of Award, take immediate steps to conclude the agreement with AIFF in relation to this instant tender work scope within a period of 2 days.

Validity of Tender Offer

24. The tender offer shall remain valid for a period of 180 days.
25. All the conditions as mentioned in this instant tender notice shall be deemed to be a part of the agreement to be entered with the successful tenderer.

No Subletting/Assignment

26. Subletting of contract work is against the norms and if it comes to the notice of AIFF, the original contract shall be cancelled and appropriate action shall be initiated as per the rules. In case the manpower employed by the successful tenderer is from outside the state or neighbouring countries, it shall be the responsibility of the successful tenderer to get them registered with the Labour Department, Government of India, as per the relevant labour laws.

Alteration of Work Scope

27. AIFF also reserves the right to increase, decrease, alter or modify the items of work as indicated in this instant tender notice within assigning any reason thereof.

Payment of Applicable Taxes

28. The tenderer will have to pay all taxes and duties applicable and notified by the State/ Central Government and no claim shall be entertained in this regard whatsoever.
29. The tender bid is in terms of the applicable laws.
30. It is expected of the tenderer to have inspected the venue before submitting its bid and have its own correct assessment of the site before submitting the bid.

For ALL INDIA FOOTBALL FEDERATION



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Minimum Requirements for the BID

Sl. No.	Particulars	Specifications
1	Camera	HD cameras online Setup Canon XA-55 and above
2	Sound Mixer	Digital Sound Mixer with mics
3	Replay software	Vmix
4	Communication System	Talk Back System between Director and Cameraman
5	For Desktop Solutions	CPU with Intel i7 processor or similar with 32 GB Ram
		Nvidia or Similar 8 GB Graphics Card
		2 TB SSD with 8 input capture card
		Cooling system for CPU
6	Audio	Minimum 48 KHz stereo digital audio mixer
		a. Effects Mics to pick ambience from playing field and audience stand
		b. Mics on Cameras
		c. Hand held mics with event branding for interviews, toss etc.
		d. Handheld Lip Mic
e. Echo-free room		
7	Slow-motion instant replays	Slow-motion instant replays during the matches with at least 3 angles
8	Pre-Match Shots	Teams' Arrival, Warm-up, Dressing Room Shots and Venue Beauty Shots
9	Video Programming	Half time studio program (5 minutes with provisions for FCT)
		a. Highlight packages covering key events of the first half
		b. Specific player clips for expert discussions
		c. Stats based analysis in coordination with the central studio
		d. Ancillary talking points around the tournament
		Post-match studio program (15 minutes with provisions for FCT)
		a. Highlight packages covering key events of the match
		b. Specific player clips for expert discussion
		c. Tactical analysis of the match supported by usage of stats and players footage in coordination with the central studio
		d. Post-match bytes from players and coaches
e. Analysis of the league table and upcoming fixtures		
f. Any additional content required by the AIFF		
11	Streams	Multiple Stream Generation for broadcast, social media or other platforms such as SRT, RTMP
12	Highlights	Highlights of the match to be provided with Commentary Audio Mix:
		a. Full highlights (6-10 minutes) - Extended highlights
		b. Short highlights (2-4 minutes) including red cards, goal line clearances, hitting the woodwork etc. Number of replay angles to be moderated to fit within an optimum timeframe
c. Goals package - Just goals (2 angles of highlights minimum for each)		
13	Minimum crew details	Crew Details:
		Director - 1
		Floor Manager - 1
		Cameramen - 3 Nos.
Engineer - 1 No.		
14	Sound	Video Feed with Ambience surround sound will be provided and Audio Mixer with Lip Mic should be available for the commentators in the studio



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15	Graphic overlay	Graphics overlays to show – a. Match details b. Team line-ups (mugshots, examples given below) c. Team formations d. Score bands with timer e. Half Time Statistics f. Tournament Stats g. Points Table
16	Commentators	1 No. with fluent command over English
17	Remote area commentary unit	Set up of a studio Set up of a broadcast unit with encoders and decoders as necessary Audio mixers Video output to the main source (in and out)
18	Graphical requirements	Following graphical requirements need to be provided: a. Unique replays animation / stinger design for each game. b. Sponsors logo integration. c. Graphics before the game: pre-match info, team statistics, formations with photos, lines-up, head coaches, referees, commentator. d. Graphics during the game: timer, scoreboard, key moments, substitutions, e. Live statistics (game / season): yellow cards, red cards, corners, fouls, offsides, ball possession. f. Match statistics during the break and after the game. g. League Statistics h. Look and Feel – The graphics have to be in sync with on-ground look.

Things to be provided for the production team at the stadium

- Production Room with Air conditioning
- Furniture
- Uninterrupted Power supply with Gensets/UPS
- Camera Stands, if required
- Internet supply at a minimum of 50 MBPS with two dedicated lease lines

Things to follow while submitting the Bid

- Company profile including personnel involved
- Projects executed earlier
- Quotation of producing the games as per the attached fixtures
- Images and other details of all equipment being used need to be submitted for AIFF's review
- Production plan needs to be defined which includes the camera plan along with the number of production team(s)
- Graphics proposed and other details of all equipment being used need to be submitted for AIFF's review
- Travel, accommodation of all crew and talents will be taken care of, by the production house

The tenderer will have to submit a detailed infrastructure declaration format of the setup they would use on the lines of the mentioned table alongside the financial details at the time of the submission of the bid.

The table of minimum requirements need to be submitted along with what the tenderer is providing as per the demand.



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SCHEDULE 1

AIFF FUTSAL CLUB CHAMPIONSHIP 2023-24 FIXTURE								
MATCH NO	DAY	DATE	HOME	V/S	AWAY	VENUE	KO	GROUP
1	SATURDAY	22-Jun-24	TEAM 9	V/S	TEAM 5	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
2	SATURDAY	22-Jun-24	TEAM 10	V/S	TEAM 6	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
3	SATURDAY	22-Jun-24	TEAM 11	V/S	TEAM 7	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
4	SUNDAY	23-Jun-24	TEAM 17	V/S	TEAM 13	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
5	SUNDAY	23-Jun-24	TEAM 18	V/S	TEAM 14	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
6	SUNDAY	23-Jun-24	TEAM 19	V/S	TEAM 15	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
7	MONDAY	24-Jun-24	TEAM 13	V/S	TEAM 1	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
8	MONDAY	24-Jun-24	TEAM 14	V/S	TEAM 2	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
9	MONDAY	24-Jun-24	TEAM 15	V/S	TEAM 3	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
10	TUESDAY	25-Jun-24	TEAM 17	V/S	TEAM 9	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
11	TUESDAY	25-Jun-24	TEAM 18	V/S	TEAM 10	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
12	TUESDAY	25-Jun-24	TEAM 19	V/S	TEAM 11	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
13	WEDNESDAY	26-Jun-24	TEAM 1	V/S	TEAM 17	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
14	WEDNESDAY	26-Jun-24	TEAM 2	V/S	TEAM 18	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
15	WEDNESDAY	26-Jun-24	TEAM 3	V/S	TEAM 19	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
16	WEDNESDAY	26-Jun-24	TEAM 4	V/S	TEAM 16	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
17	THURSDAY	27-Jun-24	TEAM 5	V/S	TEAM 13	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
18	THURSDAY	27-Jun-24	TEAM 6	V/S	TEAM 14	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
19	THURSDAY	27-Jun-24	TEAM 7	V/S	TEAM 15	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
20	THURSDAY	27-Jun-24	TEAM 8	V/S	TEAM 12	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
21	FRIDAY	28-Jun-24	TEAM 5	V/S	TEAM 17	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
22	FRIDAY	28-Jun-24	TEAM 6	V/S	TEAM 18	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
23	FRIDAY	28-Jun-24	TEAM 7	V/S	TEAM 19	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
24	FRIDAY	28-Jun-24	TEAM 16	V/S	TEAM 8	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
25	SATURDAY	29-Jun-24	TEAM 9	V/S	TEAM 1	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
26	SATURDAY	29-Jun-24	TEAM 10	V/S	TEAM 2	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
27	SATURDAY	29-Jun-24	TEAM 11	V/S	TEAM 3	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
28	SATURDAY	29-Jun-24	TEAM 12	V/S	TEAM 4	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
29	SUNDAY	30-Jun-24	TEAM 13	V/S	TEAM 9	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
30	SUNDAY	30-Jun-24	TEAM 14	V/S	TEAM 10	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
31	SUNDAY	30-Jun-24	TEAM 15	V/S	TEAM 11	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
32	SUNDAY	30-Jun-24	TEAM 4	V/S	TEAM 8	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
33	MONDAY	1-Jul-24	TEAM 1	V/S	TEAM 5	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	A
34	MONDAY	1-Jul-24	TEAM 2	V/S	TEAM 6	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	B
35	MONDAY	1-Jul-24	TEAM 3	V/S	TEAM 7	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	C
36	MONDAY	1-Jul-24	TEAM 12	V/S	TEAM 16	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	D
37	WEDNESDAY	3-Jul-24	WINNER GROUP A	V/S	RUNNER-UP GROUP D	SWARNIM GUJARAT SPORTS UNIVERSITY	12:00	Q1
38	WEDNESDAY	3-Jul-24	WINNER GROUP B	V/S	RUNNER-UP GROUP C	SWARNIM GUJARAT SPORTS UNIVERSITY	14:30	Q2
39	WEDNESDAY	3-Jul-24	WINNER GROUP C	V/S	RUNNER-UP GROUP B	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	Q3
40	WEDNESDAY	3-Jul-24	WINNER GROUP D	V/S	RUNNER-UP GROUP A	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	Q4
41	FRIDAY	5-Jul-24	WINNER QF 1	V/S	WINNER QF 1	SWARNIM GUJARAT SPORTS UNIVERSITY	17:00	SF1
42	FRIDAY	5-Jul-24	WINNER QF 1	V/S	WINNER QF 1	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	SF2
43	SUNDAY	7-Jul-24	WINNER SF 1	V/S	WINNER SF 2	SWARNIM GUJARAT SPORTS UNIVERSITY	20:00	FINAL