



**TENDER FOR PRODUCTION
OF
IWL MATCHES 2023-24**





VISION 2047

NOTICE INVITING TENDERS

N.I.T.No:2023/IWL/007

DATED:24.11.2023

For and on behalf of the All India Football Federation, invites sealed tenders from the eligible contractors of appropriate class of the Vendor for the work listed under:-

Sl. No.	Name of work	Total No. of Matches	Duration of League	No. of Venues	No. of Teams
1.	Live broadcast of IWL Football Matches as per venue list on rental basis	42	As per match fixture	6*	7
2.	a. Bidders to submit individual bids for 3 cameras setup separately for each venue. b. This instant bidding process is limited to IWL Season 2023-24 (one season) only. c. AIFF reserves the right to determine and allot the number of matches for the scope of this instant tender document.				

***Venues:** Bhubaneswar (Odisha), Kozhikode (Kerala), Vasco Da Gama (Goa), Delhi, Bangalore (Karnataka) & Kolkata (West Bengal), more fully in Schedule I annexed herein this instant tender document.

TIMELINE

EVENT	DATE
Publication of Tender Notice	24.11.2023
Pre-Bid Meeting	27.11.2023
Last date of submission of Bid	01.12.2023 (05:00 pm)
Announcement of Successful Bidder	TBN

CONDITIONS OF TENDER

1. Tender is open to the eligible Vendors/Firms of appropriate Class and skills.
2. The Tenderer/Applicant shall have the experience of having performed in similar conditions in at least two national sports competitions. The Tenderer/Applicant shall submit proof of such participation and successful completion of such assignment.
3. The Successful Applicant shall ensure that before the start of the match and at half-time and at the end of every match, the list of cameras and equipment used in such respective match be duly checked and marked to have been used, by a designated AIFF official and/or any other such individual who may be assigned such work of inspection of equipment by AIFF. Such endorsement officially marked by the designated AIFF official shall be presented at the time of submission of invoice for payment of their respective scope of work as may be under this instant tender.



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4. The Successful Applicant shall ensure that the list of cameras and equipment as mentioned herein this instant tender shall be strictly conformed with. AIFF reserve the right to levy appropriate fine in the event of any deviation from the criteria as mentioned herein this instant tender and/or as may be suggested by AIFF.

Submission Of Tender Bid

5. Submission of Tender Documents shall be both in
 - **offline mode by submitting the same within the deadline in a sealed cover with the subject reading "Bid for IWL Production Tender 2023-24" as prescribed herein at:**

**All India Football Federation
Football House, Sector 19,
Dwarka, New Delhi 110014**

- at **online mode by submitting the tender documents through email at legal@the-aiff.com. For online submission the subject should read "Bid for IWL Production Tender 2023-24"**. The Tender documents shall be submitted in the form of password encrypted file. At the end of the deadline, the Tenderers/Applicants are requested to immediately forthwith email the password to their respective password encrypted tender documents within 2 hours of end of the deadline as mentioned herein for submission of the tender documents and bid. Failure to do so, will result in disqualification of the respective Tenderer/Applicant. Any Applicant who has failed to submit their respective bid in either of the forms shall be disqualified from the bidding process. All Applicants for being considered in this instant tender process shall necessarily ensure that they submit their bids in both online and offline mode.
6. The application shall be submitted for the work listed above with all required documents as indicated under. The applicants should enclose attested copies of the following along with the application –
 - (a) Latest Goods and Service Tax Clearance Certificate.
 - (b) Latest Income Tax Clearance Certificate as per the Indian Income Tax Act.
 - (c) Updated MSME Enlistment Certificate and Professional Tax Clearance Certificate.
 7. The Tender Documents including the Tender Form with quoted offer should be placed in a sealed cover with the name of the Tenderers and the name of the work subscribed on it. Supporting documents listed at Sl.No.2 (a), (b), and (c) above should be enclosed with the offer.
 8. The Tenderer/Applicant shall submit proof of possession (**through proof of ownership**) of such scheduled items as mentioned herein this instant tender during the tenure of this instant tender scope. Any Applicant who fails to submit proof of ownership shall be eligible to be disqualified at the sole discretion of AIFF.
 9. In the event that, any of the Successful Applicants are unable to discharge all and/or any part of their obligation as under this instant tender, then in such case such Successful Applicant shall be liable to pay appropriate penalty as may be decided by AIFF, morefully to be mentioned in their respective Agreement (to be entered upon between such Successful Applicant and the AIFF).



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10. In the event of breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, AIFF shall have the right to black list and/or take suitable punitive measures against such respective Successful Applicant. Further, in the event of such breach of any of the terms of this instant tender and/or such other documents as may be entered upon subsequently forming a part of this instant tender process, the AIFF shall at this own option forfeit the security deposit over and above such other punitive measures as may be taken in terms of this instant tender document.
11. The Tenderer/Applicant shall factor in all such expenses as they may be likely to incur for discharging the scope of this instant tender. The Tenderer/Applicant shall not be liable to be reimbursed for any additional expense other than the approved bid amount.
12. The Tenderer **should sign on every page of the Tender Documents as acceptance of the general direction and conditions of contract and other laid down norms.** The rate quoted should be both in figures and words and should be inclusive of Goods and Service Tax and all other Taxes and Levies. Over writing and correction should be avoided and if made should be authenticated. In the incidence of discrepancy in figures, the rates given in words shall prevail. Incomplete/conditional tenders shall be rejected forthwith.
13. In case of any discrepancy in rate(s) printed in the Schedule of Rates and Quantities issued with the Tender Document, rates as per approved Schedule of Rates will be taken as correct. For items outside the Schedule of Rates the rates shall be as per the technically checked estimate/analysis. Decision of the Head of the Department will be final in this regard.
14. For any query, the Tenderer/Applicant can email their queries at legal@the-aiff.com and/or contact +91-25308200/201/202/203/204/205.

Submission of Security Deposit

15. The Tenderer/Applicant shall submit a cheque/Demand Draft of INR. 1,00,000 (Indian Rupees One Lakh Only) along with the tender bid endorsed in favour of "All India Football Federation" as security deposit. Any Tenderer/Applicant who shall not submit the security deposit shall be disqualified from being considered for the purpose of this instant tender. AIFF shall encash the Security Deposit of the Successful Applicant immediately upon announcement of the Successful Applicant.
16. The Security deposit as mentioned herein this instant tender document shall be adjusted against the final payment to be made on issuance of the final invoice by the successful tenderer/Applicant.
17. For any unsuccessful Tenderer/Applicant, their respective security deposits shall be returned. In the event, that a Tenderer/Applicant has been shortlisted as the successful tenderer/applicant however, post such declaration chooses to withdraw in such case, the entire security deposit shall be forfeited. Any unsuccessful Tenderer/Applicant shall upon his own call and cost ensure to collect such security deposit from AIFF.

Selection of Tender Offer

18. Subject to qualification of the technical criteria and provision/inclusion of all the scheduled items as mentioned herein this instant tender document needed for the purpose of broadcasting, the Tenderer/Applicant quoting the lowest price bid for each venue shall be selected as the successful tender applicant for such respective venue. Same Applicant (basis their bid being the lowest bid) may be selected as the Successful bidder for multiple venues.
19. In case the successful Tenderer/Applicant anytime post award of the herein mentioned tender is unable to discharge the herein mentioned scope to the satisfaction of AIFF, in such a case AIFF may terminate the Tenderer/Applicant with 1 day's notice and award the second lowest qualified bidder to discharge the remainder of the scope as may be left to be discharged as per this instant tender document. The tender award value in such case shall stand deducted to the extent of the quantum of work already performed by the first awardee. Breach of terms as mentioned herein may be actionable at the option of AIFF in terms of this instant tender and in terms of such subsequent document as may be endorsed as part of this instant tender process and work scope.

Opening of Tender Bid

20. Selection of the Tenderer/Applicant, examination of bid documents shall be carried out by such Tender Opening Committee as may be notified by AIFF internally. The result of the tender bid opening shall be notified on the website of AIFF in terms of the deadline as mentioned herein this instant tender document.
21. AIFF reserves the right to accept/reject any or all tenders without assigning any reason thereof.
22. The Work value, scope and quantum of work are subject to change. The Vendor shall execute the work as per the directives of the AIFF. No claim on this account shall be entertained whatsoever. If any extra claim is made, it shall be as per the agreement rates.
23. Avoidable damages due to negligence of the contractor shall be at his own risk and cost. The AIFF shall not be liable for payment of such damages (if any), including accidents to equipment/manpower at venue.
24. On being notification of successful tender bid, the successful Tender awardee/Applicant shall be immediately there forth be issued the Letter of Allotment. The Successful Tender Applicant shall on receipt of the Letter of Allotment take immediate steps to conclude the agreement with AIFF in relation to this instant tender work scope within a period of 2 days.

Validity of Tender Offer

25. The tender offer shall remain valid for a period of 180 days.
26. All the conditions as mentioned in the Notice shall be deemed to be a part of the agreement to be entered with the contractor.



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No Subletting/Assignment

27. Subletting of contract work is against the norms and if it comes to the notice, the original contract shall be cancelled and appropriate action shall be initiated as per the rules. In case the man power employed by the contractor is from outside the state or neighbouring countries, it shall be the responsibility of the contractor to get them registered with the Labour Department, Government of India, as per the relevant labour laws.

Alteration of Work Scope

28. The department also reserves the right to increase, decrease, alter or modify the items of work as indicated in the Notice within assigning any reason thereof.

Payment of Applicable Taxes

29. The contractor will have to pay all taxes and duties applicable and notified by the State/ Central Government and no claim shall be entertained in this regard whatsoever.
30. The tender bid is in terms of the applicable laws.
31. It is expected of the tenderer to have inspected the venue before submitting his bid and have their own correct assessment of the site before submitting the bid.

For ALL INDIA FOOTBALL FEDERATION



Minimum Requirements for the BID

S. No.	Particulars	Specifications
1	Camera	HD cameras online Setup Canon XA-55 and above
2	Sound Mixer	Digital Sound Mixer with mics
3	Replay software	Vmix.
4	Communication System	Talk Back System between Director and Cameraman
5	For Desktop Solutions	CPU with intel i7 processor or similar with 32 GB Ram
		Nvidia or Similar 8 GB Graphics Card
		2 TB SSD with 8 input capture card
		Liquid Cooling system for CPU
6	Audio	Minimum 48 Khz stereo digital audio mixer
		a. Effects Mics to pick ambience from playing field and audience stand
		b. Mics on Cameras
		c. Hand held mics with Event branding for interviews, Toss etc
		d. Handheld Lip Mic
e. Echo free Room		
7	Slow-motion instant replays	Slow-motion instant replays during the matches with atleast 3 angles
8	Pre-Match Shots	Teams Arrival, Warm-up, Dressing Room Shots and Venue Beauty Shots
9	Video Programming	Half time studio program (5 minutes with provisions for FCT)
		a. Highlight packages covering key events of the first half
		b. Specific player clips for expert discussions
		c. Stats based analysis in coordination with Central Studio
		d. Ancillary talking points around the tournament
		Post-match studio program (15 minutes with provisions for FCT)
		a. Highlight packages covering key events of the match
		b. Specific player clips for expert discussion
		c. Tactical analysis of the match supported by usage of stats and players footage in coordination with Central Studio
		d. Post-match bytes from players and coaches
e. Analysis of the league table and upcoming fixtures		
f. Any additional content required by the AIFF		
10	Flash interviews	Flash Interview Before and After the match
		Flash Interview has to be a 90 second video which is shot
11	Streams	Multiple Stream Generation for broadcast, social media or other platforms such as SRT, RTMP
12	Highlights	Highlights of the match to be provided with Commentary Audio Mix:
		a. Full highlights (6-10 minutes) - Extended highlights
		b. Short highlights (2-4 minutes) including red cards, goal line clearances, hitting the woodwork etc. Number of replay angles to be moderated to fit within an optimum timeframe
		c. Goals package - Just goals (2 angles of highlights minimum for each)
13	Minimum crew details	Crew Details:
		Director - 1



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		Floor Manager - 1
		Cameramen - 3 No's
		Engineer - 1 No.
14	Sound	Video Feed with Ambience surround sound will be provided and Audio Mixer with Lip Mic should be available for the commentators in the studio
15	Graphic overlay	Graphics overlays to show – <ol style="list-style-type: none"> Match details Team line-ups (mugshots, examples given below) Team formations Score bands with timer Half Time Statistics Tournament Stats Points Table
16	Commentator's	2 No's with Fluent command over English
17	Remote area commentary unit	Set up of a studio Set up of a broadcast unit with encoders and decoders as necessary Audio mixers Video output to the main source (in and out)
18	Graphical requirements	Following graphical requirements needs to be provided: <ol style="list-style-type: none"> Unique replays animation / stinger design for each game. Sponsors logo integration. Graphics before the game: pre-match info, team statistics, formations with photos, lines-up, head coaches, referees, commentator. Graphics during the game: timer, scoreboard, key moments, substitutions, Live statistics (game / season): yellow cards, red cards, corners, fouls, offsides, ball possession. Match statistics during the break and after the game. League Statistics Look and Feel – The graphics has to be in sync with on-ground look.

Things to be provided for the production team at the stadium –

- Production Room with Air conditioning
- Furniture
- Uninterrupted Power supply with Gensets/UPS
- Camera Stands, if required
- Internet supply at a minimum of 50 MBPS with two dedicated lease lines

Things to follow while submitting Bid:

- Company Profile including personnel involved
- Projects Executed earlier
- Cost of the above mentioned activity per day (multiple games in a day, provide rate with per day two and one game one day)
- Cost of the Production
- It is to be considered that everyday two or three matches will be held at the different venues
- Images and other details of all equipment being used needs to be submitted for our review
- Production plan needs to be defined which includes the camera plan along with the number of production teams as the matches are happening in multiple venues
- Graphics proposed and other details of all equipment being used needs to be submitted for our review
- Travel, Accommodation of all crew and talents will be taken care by the production house



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The Contractor will have to submit a detailed infrastructure declaration format of the setup they would use on the lines of the mentioned table alongside the financial details at the time of the submission of the bid.

The table of minimum requirements needs to be submitted along with what the bidder is providing as per the demand.

SCHEDULE 1

SL. NO.	VENUE	CITY	STATE
1	CAPITAL FOOTBALL ARENA & KALINGA STADIUM	BHUBANESWAR	ODISHA
2	EMS CORPORATION STADIUM	KOZHIKODE	KERALA
3	DR. AMBEDKAR STADIUM	DELHI	DELHI
4	BANGALORE FOOTBALL STADIUM	BANGALORE	KARNATAKA
5	EAST BENGAL GROUND	KOLKATA	WEST BENGAL
6	TILAK MAIDAN	VASCO DA GAMA	GOA