

ALL INDIA FOOTBALL FEDERATION

NOTICE INVITING TENDERS

Tender No.: AIFF/IT/001

Dated: Dec. 05, 2022

All India Football Federation invites sealed quotations from Service provider/ Dealer/ OEMs/Reseller for **Supply, Installation and Commissioning of Video Conferencing Solution** at All India Football Federation Football House Dwarka New Delhi.

TENDER DOCUMENT

Sl. No.	BID-DATA SHEET	
1.	Name of the Goods/Work	Supply, Installation, and Commissioning of Video Conferencing Solution at Football House Dwarka New Delhi
2.	Hall Size DIMENSIONS IN FT.	30 × 45
3.	No of Camera	One
4.	Camera Specification	Video Signal HDMI (up to 4Kp60), H264 on USB, Full HD zoom (at1080p) 24X, Ultra HD zoom (Optical at 2160p 12X, Digital Zoom8x
5.	Speaker & Microphone	One
6.	Speaker & Microphone Specification	Omni sound, full duplex speech, beamforming microphone, noise cancellation, comfort noise generation
7.	Product Manufacturer	India, Europe, UAE, US, Taiwan, No Chinese Manufactured Product and company is allowed
8.	Bid validity	10 days
9.	Tender Document Delivery Mode	Through Speed Post / Registered Post/ Courier or either by hand delivery in sealed envelope.



IMPORTANT DATES

Publish Date

6/12/2022

Document Download Date

6/12/2022

Bid Submission Start Date

07/12/2022

Bid Submission End Date

15/12/2022 at 5 PM

Bid Opening Date

16/12/2022



GENERAL INSTRUCTION FOR BIDDER/OEM'S

Eligibility Criteria: The AIFF has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting document photocopies along with the Quotation & Product Manual, failing which their bids will be summarily rejected and will not be considered any further.

- i. The Bidder(s) should be a registered company in India under Companies Act 1956 and should have at least 05 years of prior experience of supply and commissioning the Video Conferencing Solution. The Bidder should have successfully Supply, Installation and Commissioning of Conference system at Government clients/ Autonomous Bodies/ universities/ Deemed universities (to be universities public sector)/ Private reputed universities / Private reputed Corporate Offices in India. Three similar work whose values is not less than 10 lakhs each of the estimated cost or
- ii. Two similar works whose individual value is not less than 10 lakhs each of the estimated cost or
- iii. One similar work whose value is not less than 10 lakhs of the estimated cost

Supporting Documents Required

- A. Certificate of Registration/ Incorporation under the respective Acts in India.
- B. GST Registration Certificate
- C. PAN Card
- D. Bidder is having its office in Delhi/NCR.

Supporting documents are required to be submitted in same sequence as indicated above, with proper flagging of the documents.

Period of Validity of Offer: For the purpose of placing the order, the proposals shall remain valid till 30 days from the date of opening of tender. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, AIFF may ask for extension of the period of validity and such a request shall be binding on Bidders/OEMs. AIFF request and the response to such a request by various Bidder/OEMs shall be in writing. Bidders/OEM agreeing to such an extension will not be permitted to increase its rates.

TIME SCHEDULE FOR DELIVERY & INSTALLATION: All delivery of the material will have to be completed within 10 days from the date of commencement of work/contract.

Liquidated Damage: The job includes the supply and installation of materials mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the Bidder for sum not less than 0.50% of the contract value for that item/job for each week or part thereof, subject to a ceiling of 10% of the total contract value (including all taxes & duties and other charges).

Warranty: Comprehensive onsite warranty for 1 (One) Years including Spare Parts etc. from the date of final satisfactory installation, Implementation and working demonstration. No expenditure (either for repairs and replacement of consumable and /or non-consumable parts / or custom clearance) will be borne by the AIFF during warranty period, however required documents will be provided. All the supplied items should be covered under warranty period. If any manufacturing or other technical defects found in any equipment which gives continuous trouble and malfunctioning during the warranty period, the Bidder shall replace the same with new equipment's without any additional cost to the purchaser.

Terms of Payment:

100% payment will be released after successful completion of the supply/delivery, successful installation and submission of performance bank guarantee to the Bidder subject to issue of Final Acceptance Certificate, by e-transfer through RTGS/ NIFT. 50% advance payment will be made. The Bidder shall provide their bank details duly signed by authorized signatories

Tender for Video Conferencing Solution at ALL INDIA FOOTBALL FEDERATION

Price Bid:

- a. The Price Rates should be quoted separately for each items/section respectively
- b. The rates quoted in the tender/offer shall be for the complete item including supply, installation, testing & commissioning at site as per relevant standard codes (BIS/IS). The rate shall also include all charges for storing, watch and ward, reinstating and making good the damaged work if any to its original finish, etc. The rates quoted shall be deemed to be for finished work to be measured at site. The rates quoted in the tender shall include all charges for packing, transport, loading, unloading and for delivery at site.

The rates shall not change during the period of contract including extended period if any and rates shall not be subject to exchange variation, labor conditions, and fluctuations in railway freights, taxes or any conditions whatsoever. Tenderers must include in their rates GST, sales tax, excise duty, octroi, entry tax or any other tax and prevailing duty or other levy as existing, levied by the Central Government or any State Government or Local Authority, transportation charges etc. if applicable. No claim in respect of increase in GST, sales tax, works contract tax (WCT), excise duty, octroi or other tax, duty or levy during the duration of the contract shall be entertained by the AIFF. The same will remain firm during the contract period. While quoting their rates the tenderer should include the following also if otherwise not stated herein before.

- c. The prices should be quoted in Indian Rupees.
- d. The rates to be quoted for each section in figure as well as in words. (In case of dispute rates quoted in words shall be deemed to be correct)
- e. The entire work to be handled as single turn-key project and the total cost of the project will be calculated as a whole project and for the total quantity required. The price quoted should be include the delivery, installation, training charges, warrantee (if any) etc.

Deletion of items: The tender rates shall be fixed and applicable for any increase or decrease in the tendered quantities. The AIFF can increase or decrease any quantities to any extent or even delete item as per requirements. Nothing extra will be paid by the AIFF on account of omission / deletion of items or decrease in the quantity of items. The AIFF shall not entertain any claim whatsoever from the Bidder on this account. The payment shall be made as per joint measurement.

AIFF Right to reject any of all bids: The competent Authority of AIFF reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder of the grounds for such decision. Any effort by a Bidder /OEM's agent/ consultant or representative, whosoever described to influence the AIFF/in any way concerning scrutiny/ consideration / evaluation /Comparison of the bid or decision concerning award of contract shall entail rejection of the bid.

Resolution of Disputes:

If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity, interpretation, implementation or alleged material breach of any provision of the Agreement or regarding a question, including the questions as to whether the termination of the Contract Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavor to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30 (thirty) days], give 15 days' notice thereof to the other Party in writing.

In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.

Special terms & Conditions to the Contract

- a. The AIFF shall not be liable for any loss, damage, theft, burglary or robbery of any personal belonging, equipment's or vehicles of the personnel of the Firm/Agency deployed at the site.
 - b. The personnel deployed shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements/ administrative/organizational matters as all this may be of confidential/secret nature.
 - c. The incomplete and conditional bids shall not be considered and likely to be rejected in very first instance.
 - d. The successful tenderer shall solely be responsible for settling/resolving any dispute/claim of his/her personnel during the pendency of the contract. No liability shall accrue to the Institute under any circumstances even after expiry of the contract.
 - e. The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item and sub-item quoted in the tender. Specifications given in the offer must match to the website and/or authentic printed technical literature or better otherwise the offers shall be rejected.
 - f. The Bidder must provide original guarantee/ warranty on manufacturer's letter head for satisfactory functioning of the equipment/ system and free service, replacement of parts and supply of consumables during warranty period from the date of successful and satisfactory installation of the equipment/ system.
 - g. It is implicit that the Bidder has guaranteed for the equipment's supplied are original and new including all its components and as per technical specifications mentioned in the technical bid..
 - h. All the hardware and software supplied are licensed and legally obtained in the name of the AIFF.
 - i. The all equipment's should be from one manufacturer only and should be from OEM (Original Equipment Manufacturer) having ISO certification as specified in the tender document.
 - j. Vendor should provide local technical service support in India.
 - k. The Bidder should agree for local customization and personalization (if any) of the proposed system during the implementation stage and during warrantee period in order to ensure smooth functioning and to create user friendly environment.
 - l. Technically qualified vendor may be called for presentation/demonstration of their products.
- Qualified Bidder may be called for price negotiation.

Scope of Work

A Scope of Work: Commissioning of video conferencing solution as per technical specifications mentioned in this tender document at AIFF Football House, Conference Hall, Sector 19 with One-year onsite warranty.

B Final acceptance and Handover-takeover: Prior to final acceptance, the Bidder shall provide complete operation and maintenance instruction manuals to the AIFF along with all the above- mentioned documents. All aspects of system operation and maintenance shall be detailed, including wiring diagrams of all circuits, a written description of the system design, sequence of operation and drawing(s), illustrating control logic and equipment used in the system. Checklists and procedures for emergency situations, maintenance operations and procedures shall be included in the manual. User acceptance testing will be done.

C Training: The Bidder shall provide the AIFF with details of the training required by personnel to operate and maintain the Video conferencing Solution. The Bidder and the customer shall jointly agree the number of staff to attend the training courses. For all the active components shall provide a certificate, indicating the end of life and end of support in form of spares etc.

For All India Football Federation



Assistant General Secretary Administration