



Academy Accreditation 2018/19

Rules & Regulations

The Academy Accreditation process introduced by The All India Football Federation is a step taken to strengthen and improve the Youth Development System in the country. Through the system, AIFF marks each academy that applies for accreditation on various criteria and gives a star rating based on the total points or marks received.

An academy is categorized under 2 separate heads:

1. Residential
2. Non-Residential

Based on the categories, the criteria are set and the academies are requested to fulfil the same. Academies claiming to fulfil the set criteria are required to upload necessary proof in form of official documents on the Accreditation portal by a given deadline. After successful upload of all required documents, the same will be assessed and reverted upon. The process will be followed by physical inspection at respective sites to verify the uploads. Points will then be allotted to each academy after inspection. The total points allotted will determine the Academy rating.

The following criteria are set for Academy Accreditation. All criteria are deemed mandatory and an academy applying for accreditation must secure minimum points for each as indicated to pass the whole process. An Academy however cannot secure more than the maximum points indicated for each criterion. If they do, they'll only be allotted the maximum points for each.

All Criteria mentioned below are compulsory. Supporting documents for each of the criterion must be submitted/uploaded for verification. Failure to provide supporting documents for each criterion will result in failure of the criteria and in turn failure to secure Accreditation

Points allotment System per head: Points obtained (1 to 5) multiplied by Weightage

1. **Technical Staff:** (Weightage = 5; Maximum points = 150; Minimum points = 40) – Linked to Coach Registration System

To qualify for U-18/U-15/U-13 Leagues:

- a. Academy must have a Head of Youth Development with an AFC B-Certificate assuring to appear for AFC-A on eligibility.
- b. Head Coaches of respective age groups of U-18/19, U-16/15 and U-14/13 must have an AFC C-Certificate, assuring to appear for AFC-B on eligibility.



To pass the criteria:

- a. Academy must have a Head of Youth Development with an AFC C-Certificate, assuring to appear for AFC-B on eligibility.
- b. Head Coaches of respective age groups of U-18/19, U-16/15 and U-14/13 must have an AIFF D-Certificate, assuring to appear for AFC-C on eligibility.

Points will be allotted for coaches in other age groups also from U-12 to U-5 based on their licenses/coaching certificate.

Points will also be allotted for the following licensed coaching staff:

- a. Fitness/Conditioning Coach
- b. Goalkeeping Coach
- c. Video Analyst

Contracts to be uploaded should have the following:

- i. Designation and Job description of the employee
- ii. Remuneration if under any and if not, clarification of the same
- iii. Contract term mentioning the period of employment and contract validity
- iv. Date of issue and sign of the contract by all parties
- v. Signatures of the contracted staff and employment authority at the club/academy

The following Technical Staff should be registered on the Coaches Registration Portal - coaching.the-aiff.com

- i. Certified Head of Youth Development
- ii. Certified Elite Youth Head Coaches
- iii. Certified Elite Youth Assistant Coaches
- iv. Certified Grassroots Leaders/Coaches
- v. Certified Goalkeeping Coaches
- vi. Certified Fitness/Conditioning Coaches

Any contracted technical staff can hold a maximum of two technical designations besides any designation under Scouting/Talent Identification criteria.

Any contracted technical staff can manage a maximum of two age-groups.

Children's age-groups should be managed by Certified Grassroots Leaders. The club/academy can employ only an AIFF D-Certified coach or its equivalent if they are unable to employ an AIFF Certified Grassroots Leader.



2. **Age-Group Teams:** (Weightage = 3; Maximum points = 50; Minimum points = 10) – data from CRS

To pass the criteria:

- a. The Academy must have a minimum of two age-groups in the Elite Youth category (U-18 to U-13). Academies are encouraged to have more than 2 age groups for more engagements and participations in AIFF and other affiliated tournaments.
- b. Must have at least 20 registered players including 2 Goalkeepers per operating age-group on CRS; Children's age-group teams may not have goalkeepers below U-10.

Points are also allotted in the following categories

- a. Academies can have as many Children's/Grassroots age-group (U-12 to U-5) as possible.
 - b. Participation in official tournaments with 4 or more teams with proper evidence provided with as many competitive matches as possible played throughout the year across all age-groups.
3. **Curriculum:** The Academy must produce a curriculum for each age-group under Elite Youth and Children's/Grassroots category. No points will be given for the curriculum but the curriculum will be considered valid or not based on its content prepared by the Head of Youth Development/Technical Director, AIFF.

The Curriculum should consist of the following:

- i. **Club/Academy Philosophy:** A single pdf document on Club/Academy letterhead describing the basic principles followed in developing players at the academy/club across all age-groups. This may include the brand of football practised at the academy/club (if any), talent identification processes (scouting principles), coaching methodologies, transition of players to higher age-groups etc. (To be prepared and signed by the Head of Youth Development)
- ii. **Club/Academy Objectives:** Single document on Club/Academy letterhead consisting of objectives set by the Academy/Club for each age group to be achieved for following season. (To be prepared and signed by the Head of Youth Development)



- iii. **Weekly Training Schedules:** Weekly Training Schedules on Club/Academy letterhead for each age-group including all training sessions and games. (time period for each session to be mentioned for each day). (To be prepared and signed by the Head Coaches of respective age-groups; Grassroots Leaders/Grassroot coaches will prepare the training schedules for the Children's age-groups).

The curriculum must be uploaded in the system for verification.*

4. **Facilities and Infrastructure:** (Weightage = 5; Maximum points = 75; Minimum points = 20)

To pass the criteria:

- a. The Academy must have a full sized football field meeting the required FIFA dimensions (between 120m x 90 m and 90m x 45m).*
- b. The quality of the surface must be good in terms of **level/safety, uniform grass cover, maintenance and drainage**. Points will be allotted on the mentioned factors.

Points are also allotted in the following categories

- a) Use of Floodlights*
- b) Artificial Turf*
- c) Gymnasium*
- d) Teaching/Video Room*

5. **Medical:** (Weightage = 5; Maximum points = 20; Minimum points = 15)

To pass the criteria:

- a. **Academy must have a qualified physiotherapist (Diploma or Bachelors/Master's degree)***
- b. **Insurance is compulsory for all players.* - Insurance copies must be uploaded by club in CRS for all players in age-groups.**
- c. **First Aid Kit and AED (Automated External Defibrillator)**

Points are also allotted in the following categories:



6. **Management Structure:** (Weightage = 5; Maximum/Minimum points = 6)

To pass the criteria:

- a. **Defined Management structure; separation of technical and administrative functions.***
- b. **Contracts of all personnel employed under Administrative and Medical structure that should include the following:***
 - i. **Remuneration**
 - ii. **Designation with Job Description**
 - iii. **Signature of authorisation and agreement from both parties (employee and employer)**
 - iv. **Term/Period of employment**

7. **Age-Verification Procedure:** (Weightage = 5; Maximum points = 25; Minimum points = 15)

To pass the criteria:

Must upload Birth Certificates - From CRS

Extra Points will be allotted for submission of MRI reports of all players. – From CRS (Not mandatory)

8. **Talent Identification & Recruitment:** The Academy must have a **Head of Player Recruitment**. The Head of Player Recruitment/Chief Scout must have a minimum of AFC C-Certificate and has to be registered on the Coaches Registration portal. Professional Contract of the dedicated personnel to be uploaded on the system. If the club does not have a dedicated Head of Player Recruitment or Chief Scout, then the contract of the technical staff designated with the responsibility has to be uploaded. The contract should mention the concerned designation and respective job responsibilities in addition to his or her primary technical designation.



No points allotted for scouting however a scouting plan has to be prepared and uploaded in the system. The scouting plan should consist of the following:

- i. Places (with states mentioned) covered in all scouting assignments
- ii. Duration of all Scouting assignments
- iii. Talent recruitment information through either of the following processes
 - a. Number of Players signed and registered through transfers from other academies/clubs
 - b. Number of Players signed as unattached through open trials or external reference
 - c. Number of Players signed through progression from the Children's age-groups at the Club/Academy

Head of Player Recruitment/Chief Scout: Professional Contract of the dedicated personnel to be uploaded on the system. If the club does not have a dedicated Head of Player Recruitment or Chief Scout, then the contract of the technical staff designated with the responsibility has to be uploaded. The contract should mention the concerned designation and respective job responsibilities in addition to his or her primary technical designation.

9. **Residential Facilities:** (Weightage = 5; Maximum points = 21; Minimum points = 15)

Academies with Residential Facilities must have the following:

- i. Residential Rooms for players
- ii. Bathrooms and Toilets
- iii. Dining Room
- iv. Kitchen
- v. Leisure/Recreation Room
- vi. Schooling: Academies if residential must provide proof of Schooling for all residential players in each age group.* No points are allotted for schooling however necessary proof has to be provided during Inspection.

In order to pass the Academy Accreditation Criteria, an academy must secure a minimum total of **106 points** overall besides securing the minimum points for each criterion. An academy cannot secure more than **330 points** overall.



For eligibility to participate in Youth Leagues, an academy must secure the following star ratings:

- a. U-13 & U-15 Leagues: **1 star rating**
- b. U-18 League: **2 star rating**

Ratings:

1 star – 135 – 170 points

2 star – 171 – 220 points

3 star – 221 – 260 points

4 star – 261 – 300 points

5 star – 301 or more points

The Points Appendix for each criterion is given in the Appendix page at the end of the document.

In addition to the above mentioned criteria, the following requirements are also mandatory for accreditation application:

1. All players registered under the academy must be registered with the AIFF Players Registration System.
2. All coaches employed by the Academy must be registered with the AIFF Coaches Registration system.
3. All Academies have to be affiliated under the State Football Association of its location.
4. Only one Academy/Club under a common umbrella/parent unit can get accredited from each state.
5. Academies with a good record of star rating in the past season might be exempted from the inspection procedure in the next season provided accurate updates are provided through documents online.
6. Academies have to provide updates of any technical or administrative changes within 30 days after submission of the same.



Timelines:

1. Academy Accreditation Criteria to be shared on www.the-aiff.com on **17th January, 2018**.
2. Academy Accreditation Workshops will be held between **19th and 23rd March**.
3. Application Window will be open from **18th January** till **16th April, 2018**.
4. In order to apply for Academy Accreditation for 2018/19, an application has to be submitted with a **Non-Refundable fee of Rs. 25,000/-** and with a duly filled and signed application form available at <https://www.the-aiff.com/document-library.htm> by **16th April, 2018**.
5. The Non-Refundable fee has to be in form of Demand Draft to be drawn in favour of **ALL INDIA FOOTBALL FEDERATION**, payable at New Delhi.
6. Assessment of uploads/documents followed by inspections will be done over a period of 2-3 weeks.
7. Inspection of Academies applying for accreditation for the first time will be carried out first.
8. Academies failing to comply with the criteria after submission deadline will be intimated on their shortcomings.
9. Eligibility to participate in Youth Leagues will be declared by **18th May, 2018**.
10. Announcement of star ratings for all inspected academies will take place after all necessary inspections are complete.

(Please note that Accreditation is not the sole criteria to participate in Youth Leagues)

The Accreditation will be valid for 1 season only. Fresh applications will be accepted for next season.

The rules and regulations thus laid supersede all other prior regulations



Accreditation Points Appendix

Cr.1	Technical Staff	
	License	Points
	AFC Pro	5
	AFC A	4
	AFC B	3
	AFC C	2
	AIFF D	1
	AFC GK Level - 1	3
	AFC GK Level - 2	4
	AFC GK Level - 3	5
	FIFA/AFC/UEFA Fitness	3
	Grassroots Leaders	3

Cr.2	Facilities & Infrastructure		
	FIFA Standard Field	Pitch Ownership	Points
	Area between 120x90 and 90x45	Ownership	3
		Lease (Term mentioned)	2
		Rent/Revenue Sharing Model	1
	Pitch Quality	Points	
	Level/Safety	2	
	Uniform Grass Cover	1	
	Maintenance	1	
	Drainage	1	
	Total	5	
	Floodlights	Points	
	Meeting Minimum Requirement	1	
	Facility Availability	Points	
	Yes	1	

Cr. 3	Age-Groups	
	Age Group	Points
	Points per Age Group	1
	No of Competitive Matches played in	Points
	25 or more	4
	20-24	3
	15-19	2
	10-14	1

Cr. 4	Medical Provisions	
	Medical Requirements	Points
	First Aid	1
	AED	3

	Personnel Qualification	Points
	Diploma	1
	Bachelors/Masters degree	2

	Insurance	Points
	Players	3
	Staff	1

Cr. 5	Management Structure	
	Management Structure	Points
	Organizational Hierarchy/ Defined Roles and Responsibilities	3
	Manager	2
	Other Staff	1

Cr.6	Age Verification	
	Age Verification	Points
	Birth Certificates and X-Rays	3
	MRI	5

Cr. 7	Residential Facilities	
	Residential Facilities	Points
	Rooms - Furnished	3
	Rooms - Semi-Furnished	2
	Rooms - Unfurnished	1
	Bathroom - Attached	2
	Bathroom - Common	1
	Recreation Room	1
	Dining Room	1
	Kitchen	1

